Make Life Easy! Autofill Doc Delivery Forms for Fastest Fulfillment

Filling out forms manually takes time and can introduce mistakes which make your requests take longer or go unfilled!

1. Find the title you need in a research database accessed through the Dal website such as PubMed, CINAHL, Embase, PsycINFO, Scopus, etc. (A full A-Z list of Dal databases is found here: https://dal.ca.libguides.com/az.php?q=)

   Pro tips: In PubMed put [ti] after the title in the text box. Do not put quotation marks around the title. Make sure you access PubMed through the Dal website in order to be linked to Dal services.

2. Hit the button once the title is found.

3. From the red SFX page, hit the button next to “Request item via Document Delivery”

4. Voilà! When you are taken to the document delivery form and log in using your DalCard barcode and password, all the details are already filled in, completely and accurately!