Student guide to Naxos Music Library

October 2017

The Killam Library Music Collection includes electronic access to the Naxos Music Library, the world’s largest online classical music library. Students can use this guide to:

- Access Naxos Music Library
- Create a “Student/Member” account
- Install the Naxos app on an iOS or Android device
- Access course playlists created by Dalhousie University professors
- Create and update personal playlists

Access Naxos Music Library: [http://dal.ca.libguides.com/naxos](http://dal.ca.libguides.com/naxos)

Tip: bookmark the link to Naxos Music Browser in your laptop and mobile device browsers: [http://dal.ca.libguides.com/naxos](http://dal.ca.libguides.com/naxos)

1. Find link in “Sound Recordings – Streaming Audio” section of Music Subject Guide:

![Music Subject Guide](image1)

2. Find link on Music Collection page in the Dal Libraries website:

![Music Collection](image2)
3. Go to Dal Libraries’ homepage and conduct a database search for “Naxos”:

![Search Library Resources](image)

4. Off-campus users will be prompted to log into the Libraries’ proxy server. Visit the Libraries’ off-campus access page for further information about off-campus access.

Create a “Student/Member” account

Students must create a personal “Student/Member” account to use the Naxos Music Library app. Personal accounts are not necessary to access course playlists posted to Brightspace, but students cannot access course playlists via the app without creating a personal account.

1. Access Naxos Music Library on a laptop or desktop computer.

2. Click on the Playlists link:

3. Click on the Sign up link:

![NAXOS MUSIC LIBRARY](image)

4. Complete the Sign up new account form:
5. Click on the Register New Account Now button. A registration email will be sent to the email address provided in the form.

6. Login to your email and find registration email sent from postmaster@naxosmusiclibrary.com. The email may go into your junk folder.

7. Click on the link to activate your account. Your account is now activated and ready to use.

Access Naxos Music Library via an iOS or Android device

Tip: Create a “Student/Member” account before installing the app on your mobile device. All course playlists will be available under the “University playlists” menu.

1. Download the Naxos Music Library app for iOS or Android devices.

2. Login using the username and password used to create your “Student/Member” account.

3. Tap on the drop-down menu in the upper left corner of the app to access the My Playlists menu.
4. The My Playlists menu includes several drop-down menus. Tap on the University Playlists menu to access course playlists.

5. Tap on the appropriate sub-menu (e.g., Fall 2017).
6. Tap on the appropriate course (e.g., **MUSC 3177 Vocal Literature**).

7. View the course playlist:

1. Caccini: Amarilli, mia ...
   03:22
2. Monteverdi: Lamento d'A...
   03:47
Access course playlists created by Dalhousie University professors

Some Dalhousie University professors will create course playlists in Naxos Music Library. Access course playlists on your iOS or Android device by installing the Naxos Music Library app.

1. Professors that create course playlists will post a link in Brightspace. The link will work on campus and off-campus, but off-campus users will be redirected to the Libraries’ off-campus login page.

2. Students can also access course playlists by logging into Naxos Music Library with their Student/Member account and navigating to the “Dalhousie University Playlists” tab. Playlists are organized into folders in the Folders menu.

3. Students can also access course playlists through the Naxos Music Library app. Playlists are organized under the “University Playlists” tab.
Create personal playlists

*Students can create personal playlists to make it easy to access selected recordings for performance, research, and personal enjoyment. Detailed instructions on how to create personal playlists can be found in the Naxos Playlist User Guide.*

1. Access Naxos Music Library on a laptop or desktop computer.

2. Click on the Playlists link:

3. Click on the Login link:

4. Log in using the email address and password you used to create your “Student/Member” account.

5. Click on the [Your Name] Playlists tab:

6. Click on the New Folder button to create a new playlist folder.

7. Fill out the Edit Folder form and then click the Save Folder button:
8. Click on the **New Playlists** link to create a playlist within the new folder:

![Edit Folder](image1)

9. Fill out the **Edit Playlist** form and click on the **Save Playlist** button:

![Edit Playlist](image2)
Add tracks to personal playlists

Tip: Detailed instructions can be found in the Naxos Playlist User Guide.

1. Search or browse the Naxos Music Library catalogue to find the album with the desired recording.

2. Select the tracks you want to add by clicking the check boxes to the left of the tracks. You can add as few or as many tracks as you want.

3. Click the "Add to Playlist" button on the left side of the screen (below the album art).

4. A small Add to Playlist window will open. To add a track to an existing playlist, select the tab and the folder, then choose one of the playlist titles listed.
5. To create a new playlist, simply type a new playlist title into the empty box beside “Playlist Name” under the “New Playlists” section.

<table>
<thead>
<tr>
<th>New Playlists</th>
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| Sequence No. : 
| Playlist Name* : [Name here] |
| Author : Dalhousie University |

6. Click on the **Add to Playlist** button to add the tracks to the selected playlist.

7. The track will now appear in the playlist.

8. Repeat steps until the playlist is complete.

**Document control**

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<td>Version 2</td>
<td>October 2, 2017</td>
<td>Creighton Barrett</td>
<td>Incorporates new screenshots and information about “course playlists” created by professors. This work is licensed under a Creative Commons AttributionNonCommercial-ShareAlike 4.0 International License.</td>
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