GROUP WRITING

STEP 5: Write the first drafts

A. Decide how you will write the draft.
   Will you write parts of the first draft individually and compile the pieces later on a virtual or physical storyboard or will you write collaboratively and compose the paper as a group? Or will you use some combination of these approaches?
   Because the introduction reflects the whole, you may want to write this section collaboratively. The introduction should include the occasion (or problem), the thesis and the projected organization.

B. Determine the deadline for any individual contributions and how you will share the individual drafts.

C. Every team member should read every piece contributed by every other team member.
   In order to create a cohesive whole, all group members should be familiar with the composite parts. It is important to have a visual sense of the whole.

D. As a group, revise the introduction and create links between individually created parts.
   Return to the introduction and ensure that it accurately reflects the content and style of the individual contributions. Refine the order of presentation of the categories you address.

   As a group, write the links that connect individual sections.